

Florida Hospital GME REQUIRED DOCUMENTATION

The following documentation must be submitted to the Office of Graduate Medical Education two weeks prior to the start of your scheduled training or your clerkship will be cancelled.

Completed GME Application for Training Privileges

Curriculum Vitae (*template provided*)

Letter of Good Standing from your Dean/ Medical School Representative/Program Director

Copy of Medical License (*if applicable*)

Copy of ECFMG Certificate (*if applicable*)

Florida Hospital Computer Access Agreement Form

This form must be submitted as soon as you are notified that your clerkship has been approved.

Certificate of Malpractice Insurance

The certificate must list the coverage amounts and state that you are fully covered.

Identification Badge

You must wear your school's photo ID card along with the ID badge provided Florida Hospital at all times. You will not be allowed access without them. Please remember you must be accompanied by your Preceptor at all times.

Background Security Check

Level 1 – (Criminal, Social Security Trace, Violent Sex Offender & Predator Registry)

Drug Screening Clearance

10 Panel Basic Screening. Applicants are required to submit a satisfactory report before arriving for training.

HIPAA/OSHA

Applicants are required to have HIPAA Standards and Universal Precautions for Bodily Fluids (OSHA). This training is also provided as part of the FH Orientation.

Health Insurance

Proof of personal health insurance must be provided before you are allowed to begin your training experience.

Health Screening

TB test and immunization record required within the past year.

Respiratory Mask Fit Size

You must provide documentation.

Housing Deposit (if applicable)

Checks or money order is payable to Florida Hospital Graduate Medical Education. Deposit must be received before your arrival to reserve your space. Full amount for the housing fee is due at orientation. We are unable to accept cash.